

## Red House Academy

The Trust Board of the Red House Academy will be the Admission Authority for this academy. The Trust Board intends to admit up to 120 pupils to Year 7 in September 2017.

The admissions policy is applied if the number of applications exceeds the number of places available. The admissions authority acknowledges the rights of parents/carers to express a preference for the school. However parental preference cannot be considered where the academy is over-subscribed in a particular year.

Pupils with a statement of Special Education Needs naming the Red House Academy will be offered a place.

The Trust Board of the Red House Academy, as the admissions authority, will admit students to the school in accordance with the following criteria in the following order of priority:

- 1. 'Looked-after' children.** – a child that is 'looked-after' by a Local Authority in accordance with Section 22(1) of the Children's Act 1989 and a child who were looked after, but ceased to be so, because of adoption (or become subject to a residence order or special guardianship order).
- 2. Attendance in key stage 2 (aged 7 -10+) at a designated cluster junior or primary school** – Northern Saints CE Primary, Southwick Community Primary and Willow Fields Community Primary Schools
- 3. A sibling link** – an older brother/sister or older child (including adoptive, foster or step-children) that shares the same parent/carer and lives at the same address, who will still be attending Red House Academy at the time of admission.
- 4. Exceptional medical or psychological reasons** – (you must include a medical or psychological report, prepared by a professional, to confirm information that you include in this section. This report should explain why only this school could meet your child's medical or psychological needs. Common childhood medical conditions such as asthma or giving a child's or giving a child's nervousness at starting new school as a psychological reason for choosing a particular school are unlikely to be accepted as exceptional). If you intend to use this criterion when expressing a preference, please contact the School Admissions Team before completing the application form. (Eligibility under this category will be considered by a meeting of senior Academy staff).

## **5. Pupils for whom preferences are expressed on grounds other than those outlined above.**

Within each of the above, places will be offered on the basis of distance from the centre of the home address to the main entrance of the school with priority being given to those living closest to the school. Distance is measured by the shortest safest walking distance, using a geographical information system (GIS).

The Trust Board will adopt the equal preference system, whereby all applications are considered at the same time, irrespective of the order of preference.

At the first stage of allocations there will be no distinction between 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> etc. preference applications. Therefore all applications will be considered equally against the admission criteria. If a pupil then qualifies for a place at more than one school, the parent's highest ranked preference will be offered and any lower ranking offers will be disregarded.

In determining allocations, priority will be given to those applications where the parental preference is received by the published deadline date.

Where parents have twins, triplets or children from other multiple births and there are not sufficient places for all of the children, the parent will be notified in writing. The decision will then lie with the parent as to whether they take up the school place. However, where parents do not take up the school place, the place will be offered to the next child on the waiting list where appropriate.

Where it is not possible to offer at a school, the child will be placed on a waiting list. The waiting list is sorted using the admission criteria and will be held until the end of the Autumn term, after the children start school in September.

Parents who are refused a place have a statutory right of appeal. Further details of the appeals process are available by writing to the Chairman of the Trust Board at the school address.